

## **7. LIBRARY SERVICES**

### **7.1 Circulation**

#### **7.1.1 Membership and Registration**

##### **1. RESIDENTS**

###### **DEFINITION**

Persons who reside in Port Colborne or pay taxes on a business or any other property in Port Colborne.

###### **IDENTIFICATION REQUIRED**

- (a) **ADULTS (age 16)**: Two (2) pieces of identification must be shown, one of which must have name and current address.
- (b) **CHILDREN (under age 16)**: Parent or Legal Guardian must be present to provide the information required to obtain an adult membership, co-sign child's card and assume responsibility for all materials borrowed in his/her name

###### **FEES**

- (a) No membership fee.
- (b) Replacement fee for lost cards.

###### **RESTRICTIONS**

- (a) **ADULTS**: None.
- (b) **CHILDREN**: No adult audio-visual materials, no interlibrary loans.

##### **2. NON-RESIDENTS**

###### **DEFINITION**

Persons who reside outside of Port Colborne but within the Escarpment area, and their household does not pay taxes on a business or any other property in Port Colborne.

###### **IDENTIFICATION REQUIRED**

Same as for residents above.

###### **FEES**

Same as for residents above.

###### **RESTRICTIONS**

- (a) **ADULTS**: No interlibrary loans.
- (b) **CHILDREN**: No adult audio-visual materials, no interlibrary loans.

### 3. **TEMPORARY RESIDENTS**

#### DEFINITION

Persons who have a permanent residence outside the Escarpment Area.

#### Examples:

- (a) People whose permanent residence is outside the Escarpment area, and rent a cottage within the Escarpment area for the summer months.
- (b) People who are staying in motels / campgrounds in the Escarpment area.
- (c) Actors or other workers on temporary work assignment in the Escarpment area.

#### IDENTIFICATION REQUIRED

- (a) Two (2) pieces of identification, one of which must have name and current permanent address.
- (b) Patron must also provide proof of temporary address.

#### FEES:

- (a) \$10.00
- (b) Replacement fee for lost cards.

#### RESTRICTIONS

- (a) 4-month membership.
- (b) No inter-library loan service.

4. ESCARPMENT AREA



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